

Edison School of Innovation

BOARD MEETING MINUTES

March 28, 2024 at 2:30 pm
8340 W Northern Ave
Glendale, AZ 85305

Item 1: Call to Order

The Board meeting was called to order at 2:36 pm.

Item 2: Roll Call

Board Members Present: Alan Gaugert, Benjamin Horne, Mark Proctor, Edison Rose, Heidi Stillman

Board Members Not Present: None

Other Notable Persons Present: Cheryl Rose – Principal

Item 3: Call to the Public

No response to the call to the public.

Item 4: Consent Agenda

- Edison Rose moves to approve the Consent Agenda. Mark Proctor seconds. Motion carries unanimously.
- Meeting Minutes from February 15, 2024 board meeting have been approved.
- Executive Session Minutes from February 15, 2024 meeting have been approved.
- Meeting Minutes from February 29, 2024 board meeting have been approved.
- Executive Session Minutes from February 29, 2024 meeting have been approved.
- Meeting Minutes from March 14, 2024 board meeting have been approved.
- Executive Session Minutes from March 14, 2024 meeting have been approved.

VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

Item 5: Reports

A. Principal's Report

(Cheryl Rose)

- Cheryl Rose gave a presentation on feedback received during the Charter School Program instructional rounds site visit that took place at Edison School.
- Cheryl Rose also gave a presentation of the Cognia Accreditation exit notes from the evaluation that took place. The evaluators gave recommendation for Edison School to be accredited. The official accreditation will still require Cognia board approval, which is expected to be voted on in the next couple of months.
- Slides are available upon request from the school office.

B. Operations Report

(Edison Rose)

- Edison Rose gave a presentation on marketing activities and enrollment figures.
- Edison Rose also gave an update on the construction progress of the new school campus.



Posted on: 4/2/2024 at 4:40 PM
Posted by: ER

- C. Financial Report (Benjamin Horne)
- Benjamin Horne gave a presentation on the monthly financial statements.
 - The charter board metrics for “Net Income” and “Lease Coverage” metrics are now projected to be “Approaching Standard”.
 - Financial statements can be requested from the school office or can be found on the website at <https://www.edisonschoolaz.org/arizona-transparency>.

Item 6: New Business

- A. Revision to FY2024 Budget (Benjamin Horne)
- Benjamin Horne presented the proposed budget revision. Revision includes a 3 month delay for beginning rent payments for the new school campus, as well as the addition of startup building costs for the new campus.
 - Benjamin Horne moves to approve the Revision to FY2024 Budget. Heidi Stillman seconds. Motion carries unanimously.
- VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

- B. Adding Primary Member to Business Bank Accounts (Edison Rose)
- Edison Rose explained that even though Benjamin Horne was the one who set up the bank accounts, the bank did not list him as a primary on all the accounts. The bank requires our board to approve a letter, as presented, to authorize the change.
 - Mark Proctor moves to approve the letter to Add Benjamin Horne as a Primary Member to the Business Bank Accounts. Heidi Stillman seconds. Motion carries unanimously.
- VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

- C. Amazon Funding Request – Chromebooks (Edison Rose)
- Edison Rose presented the funding request for the purchase of 245 chromebooks. 4 quotes were received, and the best price was found on Amazon.com.
 - Heidi Stillman moves to approve the Amazon Funding Request for Chromebooks. Benjamin Horne seconds. Motion carries unanimously.
- VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

- D. Michele Wilcox – Contract Agreement (Edison Rose)
- Edison Rose presented the proposed contract agreement with Michele Wilcox, to provide special education services to the school as an independent contractor for 2024-2025.
 - Mark Proctor moves to approve the Contract Agreement with Michele Wilcox. Edison Rose seconds. Motion carries unanimously.
- VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

- E. Amendment to Lease Agreement with CSDC (Benjamin Horne)
- Benjamin Horne presented the proposed amendment to the lease agreement with Charter School Development Corporation (CSDC). Notable changes include lease payments delayed to begin in June, as well as other concessions that were offered by CSDC.



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- Mark Proctor moves to approve the Amendment to the Lease Agreement with CSDC as presented. Benjamin Horne seconds. Motion carries unanimously.

VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

Item 7: Closing Remarks, Summary of Current Events, Future Meeting Dates, Future Agenda Items

Item 8: Adjournment

- Edison Rose moves to adjourn. Heidi Stillman seconds. Motion carries unanimously at 4:10 PM.

VOTE COUNT: (Alan Gaugert: Aye | Benjamin Horne: Aye | Mark Proctor: Aye | Edison Rose: Aye | Heidi Stillman: Aye)

Next Regular Meeting Date: April 18, 2024



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